

# San Dieguito

Union High School District

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**Board of Trustees:**

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent:**

Peggy Lynch, Ed.D.

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
La Costa Canyon HS  
North Coast Alternative HS  
Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT MINUTES OF THE BOARD OF TRUSTEES AT A REGULAR MEETING

THURSDAY, JANUARY 17, 2008

**SDUHS DISTRICT OFFICE**

**BOARD RM 101**

**PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)**

1. Call to Order / Public Comments..... (Agenda Item 1)  
There were no comments from the public presented.

**2. CLOSED SESSION ..... (AGENDA ITEM 2)**

President Beth Hergesheimer called the meeting to order at 6:00 PM on Thursday, January 17, 2008, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:

- A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8  
Agency Negotiators: Superintendent and Associate Superintendents  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Consideration and/or deliberation of student discipline

**REGULAR MEETING / OPEN SESSION**

**Members in Attendance**

All Board of Trustees members were in attendance.

Student Advisory Members present were Meredith Adams, La Costa Canyon, Caylee Falvo, Sunset, Kelly Kean, Canyon Crest Academy, Kiran Natarajan, Torrey Pines High School, and Hilary Ross, San Dieguito Academy.

**Administrators Present**

Peggy Lynch, Ed.D., Superintendent  
Terry King, Associate Superintendent, Human Resources  
Steve Ma, Associate Superintendent, Business  
Rick Schmitt, Associate Superintendent, Educational Services  
Brian Kohn, Principal, Canyon Crest Academy  
Becky Banning, Recording Secretary

**3. Reconvene / Call to Order ..... (AGENDA ITEM 3)**

The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Beth Hergesheimer.

**4. Salute to Flag ..... (Agenda Item 4)**  
Student Advisory Board Member Hilary Ross led the salute to the flag.

**5. Report Out of Closed Session..... (Agenda Item 5)**  
The Board took action during closed session to readmit students #145001098 and #466256, and approved these students be eligible to enroll in their schools of attendance.

**6. Approval of Minutes ..... (Agenda Item 6)**  
It was moved by Ms. Friedman, seconded by Ms. Dalessandro, that the Minutes of the Regular Board Meeting of December 13, 2007 be approved.

***Motion unanimously carried.***

**NON-ACTION ITEMS ..... (AGENDA ITEMS 7 - 10)**

**7. Student Board Member Reports ..... (Agenda Item 7)**

All students present reported on current events and pending activities at their respective schools. Dr Lynch thanked Meredith Adams and Kiran Natarajan for serving on the Board and commended them for their time and dedication. Both students will be introducing their replacements at the upcoming Board meeting.

**8. Board Member Reports ..... (Agenda Item 8)**

Ms. Dalessandro attended the Challenge Days event at Torrey Pines stating that it was very impressive and highly successful, and requested that a more detailed report of this event be given at a future Board meeting.

Ms. Friedman attended the Leadership Team holiday gathering; a City of Encinitas/School Liaison meeting; where the topic was the safety of large animals during an emergency situation. This was in light of the recent wildfires, where some community members took large animals to school grounds for safety.

Ms. Groth Attended a San Diego County School Board Association meeting where the main topic was County Mental Health. More information will follow. She also participated in a webcast workshop regarding the state budget sponsored by CSBA.

Ms. Hergesheimer attended the district office holiday luncheon. She also reminded trustees that Ms. Rich and Ms. Friedman would attend the upcoming San Dieguito Alliance meeting.

Ms. Rich thanked outgoing student advisory board members for serving on the board.

**9. Superintendent's Reports, Briefings and Legislative Updates ..... (Agenda Item 9)**

Dr. Lynch gave an update on a recent Articulation Meeting where principals and superintendents from the feeder elementary districts met with middle school principals and Instruction and Curriculum Executive Director, Mr. David Jaffe, in anticipation of the transition between schools / districts beginning in the spring.

Dr. Lynch also addressed the matter of a sculpture piece donated by Friends of the Library and showed board members photos rendering suggested ways to display the sculpture in such a way that would be safe for students, staff and the sculpture itself.

Also given were calendar updates and reminders of pending events and upcoming activities.

10. Update, Canyon Crest Academy ..... Brian Kohn, Principal

Principal Kohn gave an update to the Board on Canyon Crest Academy and addressed topics such as student achievement, instruction and curriculum, special education and specialized programs. He talked about the success of programs such as *Quest*, a math and science program built around the concept of hands-on, project-based work; *Venture*, a program centered around the creation of a student lounge known as *The Nest*, which serves as a vehicle for the practical application of marketing, business/product development and management, and *Envision*, a culture / arts based program where over 1200 students are enrolled. He also gave progress reports on staff development, technology, student connections/citizenship, and ongoing communication tools such as the monthly "Coffee with Kohn" sessions.

The Board commended Mr. Kohn for his presentation and the successful outcome of the programs discussed.

**CONSENT AGENDA ITEMS..... (ITEMS 11 – 15)**

It was moved by Ms. Dalessandro, seconded by Kiran Natarajan, that all Consent Agenda Items listed below be approved as written. ***Motion unanimously carried.***

**11. SUPERINTENDENT**

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS SHOWN IN THE ATTACHED SUPPLEMENT.
- B. APPROVAL OF FIELD TRIP REQUESTS, AS SHOWN IN THE ATTACHED SUPPLEMENT.

**12. HUMAN RESOURCES**

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

- 1. Approval of Certificated Personnel Report, as shown in the attached supplement.
- 2. Approval of Classified Personnel Report, as shown in the attached supplement.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Eric R. Dill or Stephen G. Ma to execute the agreement:

- 1. L.A. Fitness International, LLC to provide enrollment vouchers to District employees for discounted membership at L.A. Fitness, during the period December 19, 2007 through December 19, 2008, for an amount not to exceed \$1,000.00, to be expended from the General Fund 03-00 and be reimbursed by the San Diego County and Imperial County Risk Management Joint Powers Authority.

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Eric R. Dill or Stephen G. Ma to execute the agreement:

- 1. School Wise Press to prepare a school accountability report card (SARC) for the 2006-2007 school year, during the period July 5, 2007 through June 30, 2008, for an amount not to exceed \$16,065.00, to be expended from the General Fund 03-00.

- B. APPROVAL OF 2007 – 08 CONSOLIDATED APPLICATION FOR CATEGORICAL PROGRAMS (PART II) AS SHOWN IN THE ATTACHED SUPPLEMENT.

#### 14. PUPIL SERVICES

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL/NON-PUBLIC AGENCY CONTRACTS

No contracts submitted.

- B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:

1. San Dieguito Union High School District to provide a Special Circumstances Instructional Assistant to Carlsbad Unified School District for a Carlsbad USD special education student, during the period August 28, 2006 through December 31, 2007, at the cost of \$7,306.76, to be reimbursed by the Carlsbad Unified School District.

#### 15. BUSINESS

- A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:

1. San Diego Medical Services Enterprises to provide automatic external defibrillators program maintenance, during the period January 20, 2008 through January 21, 2009, for an amount not to exceed \$345.00, to be expended from the General Fund 03-00.
2. American Logistics Company, LLC to provide special education transportation when the District is not able to provide such transportation through its own resources, during the period January 18, 2008 through June 30, 2008, at the rates of the pricing formula stated in the agreement but not to exceed \$9,000.00, to be expended from the General Fund/Restricted 06-00.
3. SBC Global Services, Inc. dba AT&T Global Services on behalf of Pacific Bell Telephone Company dba AT&T California and the State of California to provide California Integrated Information Network (CALNET) II Module 1 Services (reduced prices on telecommunication services and products), during the period January 30, 2007 through January 29, 2012, with an option to renew two additional one-year periods, at the rates listed in the rate tables of the contract, to be expended from the General Fund 03-00.
4. Carmel Valley Recreation Center for lease of facilities for the San Dieguito Adult School senior fitness classes, during the period November 7, 2007 through April 4, 2008, for an amount not to exceed \$1,700.00, to be expended from the Adult Education Fund 11-00.

- B. APPROVAL OF AGREEMENT

Approve entering into an agreement with Dolinka Group to develop a Facilities and Funding Master plan for the District, during the period January 18, 2008 through June 30, 2008, for an amount not to exceed \$70,000.00, to be expended from the Capital Facilities Fund 25-19 and Mello Roos Funds.

- C. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

No amendments to agreements submitted.

#### D. ADOPTION OF RESOLUTIONS

Adopt the following resolutions:

##### 1. AUTHORIZE CONTRACT FOR COOPERATIVE BID / SUNSET HS

Authorize contracting pursuant to cooperative bid and award documents from the Nuvew Union School District for the purchase of one modified relocatable boy/girl restroom and student store for Sunset High School, for an amount not to exceed \$82,072.60, to be expended from the Capital Facilities Fund 25-19, State School Facility Fund 35-00, and Mello Roos Funds and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents.

##### 2. REPORT ON STATUTORY SCHOOL FEES AND FINDINGS 2006-2007

Statutory school fees and report for fiscal year 2006-2007, and findings in compliance with Government Code sections 66006 and 66001, as shown in the attached supplements.

#### E. AWARD OF CONTRACTS

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. PINT, Inc. for the specialized programming and artistic re-design and deployment of a new District web site and web site support services as outlined in the Request for Proposal B2008-05, during the period January 18, 2008 through December 31, 2008, for an amount of \$45,000.00, to be expended from General Fund 03-00 and General Fund/Restricted 06-00.

#### F. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 – Torrey Pines High School Team Room Site Improvements B2007-14, contract entered into with Healey Construction, extending the contract time by 129 calendar days and increasing the contract amount by \$2,880.01, to be expended from the Capital Facilities Fund 25-19 and Torrey Pines High School Foundation.
2. Change Order No. 2 – Torrey Pines High School Team Room Modular Building B2007-12, contract entered into with Modular Structures International, Inc., increasing the contract time by 153 calendar days and increasing the contract amount by \$8,534.00, to be expended from the Capital Facilities Fund 25-19 and Torrey Pines High School Foundation.

#### G. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Torrey Pines High School Team Room Site Improvements B2007-14, contract entered into with Healey Construction.
2. Torrey Pines High School Team Room Modular Building B2007-12, contract entered into with Modular Structures International, Inc.

#### H. ACCEPTANCE OF 2006-07 ANNUAL AUDIT REPORT

Accept the 2006-07 Annual Audit of the San Dieguito Union High School District, as prepared by Wilkinson & Hadley, LLP and shown in the attached supplement.

- I. APPROVAL OF BUSINESS REPORTS
  1. Purchase Orders
  2. Instant Money
  3. Membership Listing

**DISCUSSION / ACTION ITEMS..... (AGENDA ITEM 16)**

16. Approval of Resolution regarding the formation of the North Coast Educational Legislative Action Network, as shown in the attached supplement.

It was moved by Ms. Friedman, seconded by Ms. Rich, that the Resolution regarding the formation of the North Coast Educational Legislative Action Network be approved as written.

***Motion unanimously carried.***

**INFORMATION ITEMS.....(AGENDA ITEMS 17 - 26)**

17. Business Services Update ..... Steve Ma, Associate Superintendent  
Mr. Ma gave an update on a recent State Budget conference he attended in Ontario, and stated that district Cabinet members would be meeting to discuss ways to address the budget cuts. He also reported that the district had received a letter stating that plans for the San Dieguito Academy Performing Arts Center had been approved. The next step will be to submit a CTE application which has been completed. The deadline for submitting will be February 1, 2008.
18. Proposed Revision to Policy 5116.1 AR-1, Intradistrict Open Enrollment..... (Agenda Item 18)  
This revision proposal was presented as information only and will be resubmitted for approval at a future meeting.
19. Proposed Revision to Policy 7100 AR-1, Attachment A, New Construction, Student Housing Capacity ..... (Agenda Item 19)  
This revision proposal was presented as information only and will be resubmitted for approval at a future meeting.
20. Educational Services Update .....Rick Schmitt, Associate Superintendent  
Mr. Schmitt updated the Board on the data base high school selection process, including 8<sup>th</sup> grade selections and announced that *Choice Nights* are scheduled for the first week of February. The new state-required math curriculum was on display for Board review. He also presented the Board with a list of book adoptions for student reading, from the middle school grade levels through the 12<sup>th</sup> grade.
21. Human Resources Update ..... Terry King, Associate Superintendent  
Ms. King announced the hiring of Assistant Principal Thomas Winters, at Earl Warren Middle School, who replaces Cara Schukoske, new District Coordinator of Special Education.
22. Public Comments ..... (Agenda Item 22)  
There were no public comments presented at this meeting.
23. Future Agenda Items ..... (Agenda Item 23)  
Ms. Dalessandro requested the Sept 19<sup>th</sup> meeting be moved a day or two earlier that week. An update will follow.
24. Adjournment to Closed Session ..... (Agenda Item 24)  
There were no further items to discuss in Closed Session.

- 25. Report out of Closed Session ..... (Agenda Item 25)  
There was no report out of Closed Session.
- 26. Adjournment of Meeting ..... (Agenda Item 26)  
There being no further business, the meeting was adjourned at 7:40PM.

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Linda Friedman, Clerk

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

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Peggy Lynch, Ed.D., Superintendent

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Date